

Group number: Dec1701

Project title: Catchers Pop Time System

Client &/Advisor: AccuPop / Prof. Kamal

Team Members/Role: Team Lead - Andrew Zellar, Communications - Jordan Young, Webmaster - Stefan Kraus, Key Idea Holder - Josh Wassenaar

o Weekly Summary

This week we worked on getting set up and administrative tasks. Most notably we met with our adviser and got an email list created for our group. We also scheduled a time to meet with Professor Kamal to check-in regularly.

o Past week accomplishments

- Jordan Young: Set up email list for our group: dec1701@iastate.edu
- All: Assigned each member of the team a role (listed out above)
- All: Gathered information from the previous project to begin research and start on design/specifications

o Pending issues

- Access to design documents from the previous group
- Access to repository

o Individual contributions

<u>NAME</u>	<u>Individual Contributions</u>	<u>Hours this week</u>	<u>HOURS cumulative</u>
Andrew Zellar	Met with adviser & research	1.5	1.5
Jordan Young	Email list & Research	2	2
Stefan Kraus	Repository and work tracking setup	5	
Josh Wassenaar	Met with adviser & research	1.5	1.5

o Comments and extended discussion

- Our professor was unavailable to meet until 1/30, so all work was done collectively as we get set up and it is documented as such above

o Plan for coming week

- Andrew Zellar: Get in contact with client and work with the team to get access repositories, documents on work done, and anything else needed to start planning
- Jordan Young: Create a mailing list that includes the client and Dr. Kamal per request from adviser. Retrieve information from last year's project from Dr. Kamal and pass along to the rest of the team
- Stefan Kraus: Get access to repository and share with group if possible. Decide on a work tracking solution and share with group.
- Josh Wassenaar: Work with team to get access materials and beginning seeing what has been done and what will need to be done.
- All: Research different types of sensors that we can possibly use.

o Summary of weekly advisor meeting

We met with our adviser for the first time on 1/30. In the meeting we set up a time to meet in the coming weeks. We received the hardware that the previous group worked on and began to make plans to get access to the repository and anything else we will need to begin planning and eventually developing.